Senior Teaching Fellow

Reference: 0017-23

Grade: 10

Salary: £53,353 to £61,823, per annum, depending on experience

Contract Type: Permanent

Basis: Full Time

Job description

Job Purpose:

To lead, develop, enhance on aspects of the teaching and scholarly activities of the school, with a focus on the practice of pharmacy in all near-patient settings. In addition, to develop links with our external partners across all sectors of pharmacy and healthcare to advance the clinical capabilities of our students and to support our students in the development of their professional identities.

Main duties and responsibilities

- To contribute to the development of and innovation in teaching and assessment within pharmacy, including the promotion of contemporary, evidence-based best practice.
- To contribute to the proactive evidence-based review and development of the Pharmacy School's curricula and extra-curricular activities.
- To be responsible for the evaluation, design, and delivery of specific areas of teaching and assessment within the Pharmacy School's undergraduate and postgraduate programmes.
- To provide support and advice to undergraduate and postgraduate students, including acting as a personal tutor.
- To undertake academic administration relevant to the needs of the programmes, School, and College.
- To form strategic contacts with colleagues from across the University, and with the NHS and other relevant professional external organisations at a local and national level, and to take an active role in the academic pharmacy community in order to enhance learning and teaching outcomes.
- To contribute to scholarship and knowledge exchange in the area of pharmacy education and to disseminate the outcomes through presentations at conferences and publication in professional journals.
- To lead teaching teams e.g. through programme management, curriculum design, implementation and innovations leading to improvements in student learning and the student experience.
- To contribute to the development of School teaching and learning strategies, including taking on roles representing the School e.g. on Learning and Teaching Committee. 10. To engage in quality management and improvement processes, including peer review and continuous training and development programmes in the University (e.g. through Staff Development), which are consistent with the needs of the post.
- Ensure and promote the personal health, safety, and wellbeing of staff and students.
- Promote equality of opportunity, and support diversity and inclusion, as well as working to support the University's environmental sustainability agenda and practices.
- To work within Aston University regulations, policies, and procedures.
- Act as a role model for Aston Pharmacy School staff and students.
- Maintain registration as a pharmacist with the GPhC and adhere to the Standards for Pharmacy Professionals.
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Although this is a list of the key responsibilities of the post it is expected that the post holder and manager will develop and define the detail of the work to be undertaken. Any changes to the key responsibilities will be the subject of consultation with the post holder.

Person specification

	Essential	Method of assessment
Education and qualifications	- GPhC registration. - Postgraduate qualification (PG Cert or higher) in Clinical Pharmacy (or equivalent). - Senior Fellowship of Advance HE (formerly known as the Higher Education Academy).	Application form
Experience	- Significant post-registration experience in academia. - Experience of stakeholder engagement and cross-sector working. - Experience of leadership in the development of clinical pharmacy/pharmacy practice aspects of undergraduate pharmacy education. - Experience of course management at the module (or equivalent) or programme level.	Application form and interview
Aptitude and skills	- Good oral, written communication & presentation skills. - Good IT skills and an ability to harness IT as a teaching tool. - Problem solving skills. - Ability to support the learning of undergraduate and postgraduate students. - Ability to lead on aspects of programme development. - Ability to develop internal and external networks that will raise the profile of the School/University. - Ability to provide counselling and advice to undergraduate and postgraduate students from diverse backgrounds.	Application form and interview

	Essential	Method of assessment
	• Ability to lead a team of staff involved in the teaching of pharmacy including part time and sessional staff. • Awareness of student support needs. • Able to work under pressure, prioritise tasks and meet deadlines. • Able to use initiative and work independently when necessary. • A commitment to CPD and to undertake further training as appropriate. • Ability to work flexibly and with resilience, and a with a willingness to challenge and innovate. • Willingness to participate in occasional weekend activities such as recruitment days	

	Desirable	Method of assessment
Education and qualifications	• An Independent Prescribing qualification. • Principal Fellowship of Advance HE (formerly known as the Higher Education Academy).	Application form
Experience	• Experience of programme design. • Experience of PSRB accreditation processes. Experience of contributing to University citizenship.	Application form and interview
Aptitude and skills	• An understanding of the key policy drivers in Pharmacy education including but not limited to PSRB standards and the funding environment.	Application form and interview

How to apply

You can apply for this role online via our website https://www2.aston.ac.uk/staff-public/hr/jobs.

Applications should be submitted by 23.59 on the advertised closing date.
All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Dr Joe Bush
Job Title: Head of Aston Pharmacy School
Email: j.bush2@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:
Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website https://www2.aston.ac.uk/staff-public/hr for full details of our salary scales and benefits Aston University staff enjoy

Salary scales: https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index

Benefits: https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index

Working in Birmingham: https://www2.aston.ac.uk/birmingham

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK:
Post-Brexit transition period / EU Settlement Scheme
The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage https://www.gov.uk/settled-status-eu-citizens-families
Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website https://www.gov.uk/browse/visas-immigration/work-visas. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:
Skilled Worker Visa
https://www.gov.uk/skilled-worker-visa

Global Talent Visa
If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:
- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.
https://www.gov.uk/global-talent

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at https://www2.aston.ac.uk/data-protection. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at https://www2.aston.ac.uk/staff-public/hr/policies

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